Introduction
The Wirral Safeguarding Children Board (WSCB) and Safeguarding Adults Partnership Board (SAPB) have purchased a full suite of safeguarding e-learning courses from the Virtual College.

The Safeguarding Children Board is keen for professionals from all our partner agencies to have access to the e-learning. We have purchased a contract from Virtual College until March 2019 and we are inviting partners to have free and unlimited access to all the courses until July next year. After that we may introduce a small cost for continued access to enable us to provide training in the future, especially for agencies who do not make a financial contribution to the Board.

The suite of online training contains over 40 individual safeguarding courses including courses to raise the awareness of neglect, domestic abuse, children sexual exploitation, radicalisation as well as general safeguarding awareness courses.

The e-learning courses will complement the face to face multi-agency training programme delivered by the safeguarding boards. All of the courses have been developed in conjunction with Local Safeguarding Children Boards, the statutory bodies tasked with improving safeguarding outcomes for the children in their areas, and this helps ensure the training always reflects current best practice, guidance and legislation.

Registration
The WSCB would like to register all members of the children’s workforce to be able to access the training as soon as possible and we require your help.

Attached to the email with these instructions is a spreadsheet which should be completed and returned with the names and email addresses of the members of staff you wish to register. Please ensure that:

- Columns (in dark green) headed first name, surname and email are completed for all staff. The other columns (some light green, some white) are optional and do not need to be completed for us to register staff on the system. We have allocated a department number which identifies your organisation/sector to us
- The information is checked for accuracy before it is sent to us – particularly email addresses
Apart from entering the requested information no other changes can be made to the spreadsheet (adding or deleting columns).

A maximum of 250 names is entered on the spreadsheet. If you have more than 250 staff please complete as many copies as you need (as long as each one doesn’t exceed 250 names).

Please securely email the completed spreadsheet(s) to:

david.robbins@wirral.gcsx.gov.uk